



BOARD MEETING MINUTES

WEDNESDAY DECEMBER 20, 2023 4:00 P.M.

COEUR D'ALENE PUBLIC LIBRARY COMMUNITY ROOM

1. CALL TO ORDER

Vice-Chair Metts called the **ignite cda** board meeting to order at 4:00 p.m.

ignite cda board members present: Metts, Garcia, Chapkis, Armon, English, Mandel, Meyer

ignite cda board members attending remotely: n/a

ignite cda staff present: Berns **ignite cda** legal counsel present: Quade

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENT

No public comment provided.

4. APPROVAL OF CONSENT CALENDAR

- Approval of November 15, 2023 Board Meeting Minutes
- Approval of November 28, 2023 Special Call Board Meeting Minutes
- Approval of Payables as Submitted
- Approval of District Monthly Financial Statements

Motion by Commissioner Armon, seconded by Commissioner Mandel, to approve the Consent Calendar. Motion carried.

5. EXECUTIVE DIRECTOR'S REPORT

Fiscal Year 2023 Audit Report

Scott Hoover, of Scott Hoover CPA, shared a summary of the Agency's fiscal year 2023 audit with the board. The **ignite cda** finance committee reviewed the audit report the week prior to the board meeting.

Motion by Commissioner Garcia, seconded by Commissioner Armon, to approve the fiscal year 2023 audit report as presented by Scott Hoover CPA. Motion carried.

Project Update – Phil Boyd (Welch-Comer Engineers)

Phil Boyd shared a project update with the board. Mr. Boyd shared that a few updates to the Atlas Project PUD are planned for review by the Planning Commission in early 2024. He also showed photos pertaining to ongoing infrastructure work on the project site.

Phase 3 Earthwork



WELCH-COMER
ENGINEERS | SURVEYORS

Phase 2B Utility

- Top Saw Water Services Are Complete
- Heartwood Sewer Extension Complete
- Area 18 & 19 Alley sewer will start in January



WELCH-COMER
ENGINEERS | SURVEYORS

6. BOARD COMMISSIONER COMMENTS

Commissioner Metts welcomed recently appointed Commissioner Chris Meyer to the board.

7. ADJOURN:

Motion by Commissioner Armon, seconded by Commissioner Mandel, to adjourn. Motion carried.

The **ignite cda** board meeting adjourned at 4:20 p.m. Minutes prepared and submitted by Ex. Director Berns.